

CODE OF CONDUCT

STAFF, CONTRACTOR & VOLUNTEER



SUPPORTING THE [CHILD SAFE ENVIRONMENT AND PROTECTION OF YOUNG PEOPLE POLICY AND PROCEDURE](#)

Educating, supervising, being responsible and caring for children and young people brings additional responsibilities for staff, contractors and volunteers of Youth Inc.

All staff, contractors and volunteers of this organisation are responsible for promoting the safety and well-being of children and young people by:

- Adhering to Youth Inc.'s [Child Safe Environment and Protection of Young People Policy and Procedure](#) at all times, and taking all reasonable steps to ensure the safety and protection of children and young people
- Treating everyone with respect and honesty (this includes staff, contractors, volunteers, students, children, young people and parents)
- Remembering to be a positive role model to children and young people in your conduct with them
- Setting clear boundaries about appropriate behaviour between yourself and the children and young people at the School – boundaries help everyone to carry out their roles well
- Listening and responding appropriately to the views and concerns of children and young people
- Ensuring another adult is always present or in sight when conducting one to one coaching, instruction or other activities
- Reporting suspected abuse and neglect of a child under 18 to the Child Abuse Report Line (13 14 78) as soon as practicable
- Reporting criminal activity to which a young person over 18 is a victim to the SA Police (13 14 44) as soon as practicable
- Responding quickly, fairly and transparently to any serious complaints made by a child, young person or their parent/guardian
- Encouraging children and young people to 'have a say' on issues that are important to them.
- Providing feedback to both children and young people, and their parents and guardians, as appropriate.

Staff, contractors and volunteers must not:

- Engage in rough physical games
- Develop any 'special' relationships with children and young people that could be seen as favouritism such as the offering of gifts or special treatment
- Do things of a personal nature that a child or young person can do for themselves, such as changing clothes
- Discriminate against any child or young person because of age, gender, cultural background, religion, vulnerability or sexuality.

I agree to abide by this code of conduct.

Name: _____

Signature: _____

Date: _____